

Registration Form 2009-2010

中華語文學校註冊單

The Chinese Language School

www.thechineselanguageschool.org
Registration Form available on our website

Family ID

Tuition Check

Deposit Check

FOR OFFICE USE ONLY

CHECK NUMBER

\$

CHECK NUMBER

Sunday 2-5pm Clarke Middle School 17 Stedman Road Lexington, MA 02421

New Family? New Address? Teaching Staff TCLS Staff Volunteer Other See Note 8, Page 2

Parents/Guardian

PLEASE PRINT.

ALL FIELDS ARE
REQUIRED

Father

Mother

Name in Chinese

First Name

Last Name

Address

City, State, Zip

Phone 1

Phone 2

Emergency Contact

Email *

* PLEASE provide current email address(es). Newsletters and the majority of communications from TCLS are via email.

Waiver for Claims and Responsibility Agreement

I realize that participation in The Chinese Language School (TCLS) programs involves some risk of personal injury. Therefore, I hereby release and covenant to hold harmless TCLS, its agents, contractors, and employees from any and all actions, claims, and damages for personal injuries and disabilities that my child/children has/have sustained and may have incurred as a result of participation in the programs. I agree to take full responsibility for any damage caused by me, or by any member of my family to the facilities used by the TCLS during school time. I agree to provide voluntary service to TCLS coordinated by the TCLS Board during TCLS school time. I give permission to TCLS to take photographs of my child(ren) and to use them in publicity if they do desire. Note 10 and 11.

Signature X

Date

Language Class

K1 to K3, Grade 1 to 9, SAT-II, Bilingual Bi-1 to Bi-4, Adult (A/C)

See Note 2, Page 2

Student	Chinese Name	First Name	Last Name	Gender	Birthdate MM/DD/YY	Grade
1				M F	/ /	
2				M F	/ /	
3				M F	/ /	
4				M F	/ /	

Extracurricular Programs

Please use codes to pick 3 programs in order of preference

See Note 3, Page 2

Student	Chinese Name	First Name	Last Name	First Choice	Second Choice	Third Choice
1						
2						
3						
4						

Extracurricular Program Codes

ac arts/crafts di flute kf martial arts yy Chinese yo-yo
 bk basketball fd folk dance ma fun math
 cp painting gt guitar pp ping pong



Registration Form, Continued

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Extracurricular Program for Parents

Please use codes to pick 2 programs in order of preference

Parent	Chinese Name	First Name	Last Name	First Choice	Second Choice
1					
2					
Extracurricular Program Codes		tc taichi	rh erhu	pp ping pong	ba Adult Language class
Activity Time 2-4pm		bl basketball	yg yoga	yu yuanji dance	See Note 5

Tuition

Tuition is for the entire school year

Tuition	If paid before June 14	If paid June 14-Aug 15	If paid after Aug 15	
Language Class	\$315	\$330	\$355	See Notes 6, 7
Adult Language Class	\$380	\$380	\$400	See Notes 6, 7
Extracurricular Program	\$180	\$180	\$180	See Notes 6, 7, 11
Parent Duty \$50 Deposit				See Note 10

Payment Worksheet

Item	No. of Students	Tuition	Subtotal	NOTES - FOR OFFICE USE ONLY
Language Class	x	\$	\$	
Extracurricular Program	x	\$	\$	
Adult Language Class	x	\$	\$	
Family Discount, if applicable See Note 6			\$	
Voluntary Donation See Note 1			\$	
Grand Total			\$	CHECK NUMBER DATE CASH
Check Number of \$50 Parent Duty Deposit				

Please make checks payable to: **The Chinese Language School (TCLS)**

Please deliver checks in person or mail to the TCLS Secretary: **Ms. Irene Huang, 166 Woodcliff Road, Newton, MA 02461**

Notes

- The Chinese Language School (TCLS) is a non-profit organization, and a donation to TCLS by law is tax deductible.
- A child must be at least three (3) years old for enrollment. A student may be moved up or down to the proper grade by teachers after enrollment.
- TCLS may not offer one or more of the extracurricular programs, if the number of students enrolled is less than desirable.
- TCLS may provide compensation or reimbursement for work for the school.
- The class may not open if less than eight (8) students are enrolled.
- A family may deduct \$20 from tuition for Language Class and \$10 for Extracurricular Programs for a third student, if paid in full. The fourth student will be free. Scholarships are also available for needed families; please contact the Principal or Secretary for details.
- Tuition may be refundable in whole, if withdrawal is before Aug 15. \$50 will be deducted if withdrawal is after Aug 15 but before the third class session. No refunds are honored thereafter.
- Parents of the school are eligible for and can be elected to the TCLS governing board. Parents are also required to participate in the running and maintenance of the school. On-duty schedule will be posted at the beginning of the school year. If you have the following skills and are willing to help, please notify us: 1. Medical Doctor 2. Reg. Nurse 3. Computer/PC HW/SW maintenance 4. Other unique skill. Please specify. Parent duty is exempted for active teacher, staff, or board member family.
- TCLS provides community service programs for high school students.
- Parent Duty Deposit. Each family must provide a separate \$50 deposit check made payable to **TCLS. Do not date the check.** Deposit will be returned after completion of Parent Duty. If the representative does not present him/herself on the assigned duty day without early absence notification, then TCLS will cash the check. If you decide not to participate in Parent Duty when enrolling your child(ren), you must pay \$50 for reparations.
- Enrollment in Extracurricular Program without Language Class is subject to additional \$50 tuition fee per student.

Contact Information

TCLS Secretary
秘書 黃嘉昭
Ms. Irene Huang
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ihtcls@gmail.com

TCLS Principal
校長 史安宇
Mr. Andrew Shih
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TCLS Curriculum Director
教務主任 歐陽東美
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